

CONSTITUTION OF THE MERIDEN SKI CLUB, INC.

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(Revised September 2003)

ARTICLE I. NAME

The name of this club shall be The Meriden Ski Club, Inc. hereinafter called the Club.

ARTICLE II. OBJECTIVES

This Club is a nonprofit organization and shall have as its objective the following:

1. To promote interest in recreational and competitive skiing.
2. To improve the skiing of the members of the club.
3. To promote ski safety.
4. To promote good fellowship among the club members.

ARTICLE III. FISCAL YEAR

The Club year shall begin on the first day of May and end on the last day of April.

ARTICLE IV. MEMBERSHIP

Section 1. Members shall be at least eighteen (18) years old.

Section 2. Class of membership

A. There shall be one type of membership, Individual.

B. Members children under 18 years of age are non-voting members.

Section 3. Honorary and Lifetime Members

A. Honorary membership may be awarded to an individual by the Board of Directors in recognition and appreciation of gratuitous service rendered by them to the club.

B. Honorary members may attend meetings and voice opinions, but may not vote.

C. Lifetime membership may be awarded to a club member by the Board of Directors in recognition of at least ten years of continuous and significant services to the club.

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D. Lifetime members will be exempt from the payment of club dues, but may hold club offices and participate in all club functions.

Section 4. Prospective Members

A. An application fee, set by the Board of Directors, shall accompany the application. This fee shall not be deducted from the annual dues.

B. Applications shall be accepted from May 1st through April 30th only. New applications for membership received after March 1st would be honored for the remainder of the present ski season and for the following ski season.

ARTICLE V. DUES

Section 1. Annual dues shall be set by the Board of Directors.

Section 2. The Board of Directors shall determine when dues shall be paid.

Section 3. The Board of Directors shall determine the action to be taken against members who are delinquent in their payment of dues.

ARTICLE VI. OFFICERS AND THEIR DUTIES

Section 1. The Officers of the Club shall be President, First Vice-President, Second Vice-President, Treasurer, Recording Secretary and Corresponding Secretary.

Section 2. Officers shall be members of the Club for at least one year.

Section 3. The term of office shall coincide with the fiscal year.

Section 4. The President.

A. The President shall be the general executive officer of the Club and shall preside at the Club meetings.

B. He/She shall be the chairperson of the Board of Directors and shall preside at the Board Meetings.

C. He/She shall be ex-officio member of all committees except the Nominating and Auditing committees.

D. He/She shall cast a ballot only to break a tie vote.

E. He/She may sign bank checks in the absence of the Treasurer.

F. He/She may not hold office form more than two consecutive years unless he/she receives three-fourths of the votes of members present and voting at the Annual Meeting.

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Section 5. The First Vice-President.

A. The First Vice-President shall assume all duties of the President in his/her disability or absence and shall assist the President in his/her duties when called upon to do so.

B. He/She shall be the chairperson of the Annual Open House Meeting.

Section 6. The Second Vice-President.

A. The Second Vice-President shall assume all duties of the First Vice-President in his/her disability or absence and shall assist the President in his/her duties when called upon to do so.

B. He/She shall be chairperson of the Membership committee.

Section 7. The Treasurer.

A. The treasurer shall be the custodian of all the Club's funds.

B. He/She shall receive all monies due the Club.

C. He/She shall disburse all funds which are not in excess of the budget.

D. He/She shall disburse funds in excess of the budget only upon approval of the Board of Directors or upon a vote of the general membership and approval by the Board of Directors.

E. He/She shall submit to the President an Annual Report, which is a complete and accurate record of the financial status of the Club no later than one month after the close of the fiscal year.

F. He/She shall submit a proposed budget to the Board of Directors prior to the scheduled Budget meeting.

Section 8. The Recording Secretary.

A. The Recording Secretary shall keep complete and accurate records of all meetings of the Club and the Board of Directors.

B. He/She shall be the custodial of the Constitution and By-Laws, recording all amendments, additions and changes thereto.

C. He/She shall submit to the Parliamentarian all changes to the Constitution and By-laws.

D. He/She shall maintain the Constitution and By-Laws in current condition and shall have the current versions available at all Club meetings.

Section 9. The Corresponding Secretary.

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- A. The Corresponding Secretary shall assume all duties of the Recording Secretary in his/her disability or absence.
- B. He/She shall conduct all correspondence pertaining to the Club business.
- C. He/She shall not be responsible for correspondence pertaining to the Membership Committee.
- D. He/She shall be responsible for all Club Newsletters.

ARTICLE VII. THE BOARD OF DIRECTORS AND THEIR DUTIES.

- Section 1. The Board of Directors shall consist of the Officers, the preceding President and three members of the Club elected at the Annual Meeting. If the preceding President should desire not to be involved then a 4th person would be elected to the Board of Directors from the membership.
- Section 2. The Board of Directors shall meet at the call of the President or at the request of three members of the Board.
- Section 3. Six members of the Board of Directors shall constitute a quorum.
- Section 4. The Board of Directors shall direct all matters relating to the management and development of the Club.
- Section 5. The Board of Directors shall, by unanimous vote, have the right to expel any member of the Club for any reason deemed sufficient by the Board.
- Section 6. The Board of Directors shall appoint a successor, within one month, if any office seat on the Board of Directors is vacant.
- Section 7. The Board of Directors shall have the right to request the resignation of, or to expel, an Officer or Board member who, in their opinion, is not adequately performing their duties. Such action must be by unanimous decision of the Board members present excluding the individual under consideration.
- Section 8. The Board of Directors may make the necessary arrangements to bond the Treasurer.
- Section 9. The Board of Directors shall make the following appointments:
 - A. Chairpersons for all committees.
 - B. Historian
 - C. Custodian
 - D. Parliamentarian
- Section 10. All appointments made by the Board shall be for not more than one year.
- Section 11. The Board of Directors may authorize disbursement of funds in excess of the

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budget.

Section 12. The Board of Directors shall have the Treasurer's records audited annually.

Section 13. Term of Office for a Board of Director

- A. The Term of Office of a Board of Director is three years.
- B. The Term of Office shall be staggered such that no three-year period runs concurrently..
- C. In the event that an office becomes vacant prior to its term completion, a successor will fill that vacancy to its term completion. At that point, the office is subject to the regular rules for election of Board of Directors.

ARTICLE VIII. MEETINGS.

Section 1. The annual meeting of the Club shall be held each year before the end of April. The date of the annual meeting shall be set by the Board of Directors. Members shall be notified in writing at least two weeks prior to it.

Section 2. The Annual Dinner Dance shall not be held before the Annual Meeting.

Section 3. A special meeting of the Club may be called by the President at any time. A special meeting shall be called by the President on the written request of at least ten members of the Club. Members shall be notified of a special meeting in writing at least one week prior to such meeting.

Section 4. Twenty-five members, at least two of which shall be club officers, shall constitute a quorum at any meeting of the Club.

Section 5. After attending two Club meetings a guest will be asked to file an application or refrain from attending the Clubs business meetings.

ARTICLE IX. COMMITTEES

Section 1. Committee members must be Club members.

Section 2. Chairpersons shall submit an activity proposal including a fee schedule to the Board of Directors for approval.

Section 3. The scope of activities shall not be changed without the approval of the Board of Directors.

Section 4. Committee members shall serve until their committee is dissolved.

Section 5. Committee chairpersons shall submit to the President within a month of the end of the scheduled activities, a written report describing in detail the operation of their committee. A complete and accurate accounting of all funds must be included.

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ARTICLE X. PROCEDURE

Section 1. "Robert's Rules of Order" shall be the parliamentary authority for all matters of procedure not specifically covered by this Constitution or by special rules of procedure adopted by the Club.

Section 2. The Parliamentarian

The Parliamentarian shall oversee procedures at Club meetings. He/She shall be responsible for maintaining an updated copy of the Constitution and the By-laws.

ARTICLE XI. ELECTIONS

Section 1. The Nomination Committee

A. The Nominating Committee shall compile a slate of candidates for each elective office.

B. The Nominating Committee shall conduct the elections at the Annual Meeting

C. No member of the Nominating Committee can be on the Board of Directors.

Section 2. Elections shall be held at the Annual Meeting. The slate shall be sent to each member with the call of the meeting.

Section 3. Nominations may be accepted from the floor. Persons making nominations shall give the qualifications of the nominee.

Section 4. Election of the Board of Directors

A. List all possible choices.

B. The nominee receiving the highest number of votes is the elected choice.

C. In the event that two or more offices are vacant, the nominees receiving the highest number of votes are elected to office. The nominee receiving the highest number of votes is elected to the office with the longest term (i.e. 3 years). The nominee receiving the second highest number of votes is elected to the office with the second longest term. The nominee receiving the third highest number of votes is elected to the office with the third longest term.

ARTICLE XII. AMENDMENTS TO THE CONSTITUTION

This constitution may be amended only if a member submits in writing a proposed amendment to the Board of Directors who, after review of said amendment, shall present it at a meeting, previous notice of which is to be sent to each member at least one week prior to said meeting. The amendment shall be adopted only upon the affirmative vote of two-thirds of the members present and voting.